



From Chaos to Control: How our OneDrive Strategy Cut Usage by half

Your personal cloud connection to your files ...
but what if there was more to it? Unmanaged, it could
become an unavailable, untraceable goldmine of
unprotected business information.



Background

Information Leadership (IL) is no stranger to information management, not only the best practices but also the hidden pitfalls. After reducing OneDrive use by 50GB during the initial release in 2022, our use of OneDrive had soared to over 300GB at the start of 2024. So, what happened?

Challenge

The premise of OneDrive Manager is simple:
Global Overview, Local Action.

Initially, we reserved global overview for Directors while managers were challenged to take action at the local level. This offered some success where managers of smaller teams were able to encourage action, but it wasn't scalable. A number of staff members were still exceeding the organisational target of 5GB per user. Progress had been made but the risk was still present.

Solution

Enter 2024 and the age of **OneDrive Active Monitoring**. Armed with our experience, we set out to use OneDrive Manager to significantly reduce OneDrive use across the organisation. The tooling was the same, but the mindset was different: Global Overview and Local Action would operate on two planes.

Global Overview would occur at the governance level AND the management level with regular KPI reporting and communication to business leaders and managers.

Local Action would

continue at the management level but would only take effect after impacted users had two opportunities to act by themselves. This strategy saw the responsibility of OneDrive maintenance put in the hands of the users. They were trusted to take action and where additional support was required, managers could step in.

Results

In the first week, we surpassed our 2022 results. In a month **our OneDrive use reduced by over 50%.**

202GB of content was removed from OneDrive and either transferred to SharePoint or disposed of appropriately – this amounted to 122,359 files being removed from OneDrive.

With the bells of success ringing, we are looking to the future of OneDrive Manager and the transition to BAU monitoring.

We recognise to effectively monitor and manage OneDrive use, the tools need to be front and centre, when and where users need them. This means redefining and reimagining our playbook to bring it to life. Integrating with Teams and the wider iWorkplace ecosystem to deliver a seamless experience.

OneDrive doesn't need to be a goldmine of unprotected business information. With **iWorkplace OneDrive Manager** organisations can take advantage of global oversight while empowering local action and reducing risk.

CHALLENGES

- OneDrive overuse
- Information silos
- Unprotected data
- Lack of insights
- Storage costs
- Information loss

SOLUTION



RESULTS

50%

REDUCTION IN
ONEDRIVE USAGE
IN 30 DAYS

202

GB OF CONTENT
REMOVED FROM
ONEDRIVE

122k

ONEDRIVE FILES
MANAGED AND
PROTECTED

let's make work better

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OneDrive out of control?

Find out how we can help you,
call **0800 001 800**